



# The Society for the Study of French History

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## **Expenses Claim Form**

This form is designed to collect information for the use of the Society Treasurer to make payments to Awards and Funding claimants and to Committee Members claiming expenses for Society duties. The information is used solely for the purposes of making payment and is not retained for any subsequent or alternative use. If you have any questions, please contact the Society Treasurer.

### *Bank Details*

The Society makes payments using an online banking system. Please provide your banking details here so this payment can be made:

Name	
Sort Code	
Account No.	
Name of Bank	

### *Expense Claim*

Please enter the amount that you are claiming. If you are the recipient of an award, bursary, or funding, please enter the name of the scheme and the amount awarded by the Society. If you are a committee member claiming expenses for performing Society duties, please provide a breakdown of costs with dates and some details on the expenditure.

Date	Detail

### *Signature and authorisation*

Please sign and date this form either by hand (sending on a scanned copy) or sign electronically. Please indicate your consent to the use of your data for the purposes of making a payment from the Society.

Signed	
Date	

Website: [www.frenchhistorysociety.ac.uk](http://www.frenchhistorysociety.ac.uk)

Twitter: @FrenchHistoryUK

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